Veazie Town Council Meeting

January 12th, 2015

**Members Present**: Chairman Tammy Perry, Councilor Robert Rice, Councilor Chris Bagley, Councilor Karen Walker, Manager Mark Leonard, Secretary Julie Strout, Assessor Ben Birch and various members of the public.

**Members Absent**:

Councilor David King

**ITEM 1: Call to order**

Chairman Tammy Perry called the meeting to order at 6:30pm.

**ITEM 2: Secretary to do the roll call:**

Councilor King was absent and excused.

**ITEM 3: Pledge of Allegiance**

**ITEM 4: Consideration** **of the Agenda**

Councilor Rice wanted to add 7B to discuss a brief item about the Fire Dept., Councilor Walker wanted to add 8B to discuss Arbor Day and Flag Day celebrations, Chairman Perry wanted to add 9B as an Executive Session 1 MRSA 405 (6) A for a personnel matter and 10B for the Town Manager annual review discussion.

**ITEM 5: Approval of the December 15th, 2014 Council Meeting Minutes**

Councilor Karen Walker made a motion, seconded by Councilor Chris Bagley to accept the December 15th, 2014 Council Meeting Minutes as written. Voted 4-0-0. Motion carried.

**ITEM 6: Comments from the public**

None

**New Business:**

**ITEM 7: Update from Assessor Ben Birch**

Assessor Ben Birch reviewed his report with the Councilor’s. The Council was very pleased with the report and feel it will be very helpful for the budget committee.

**ITEM 7B: Discuss brief item about Fire Dept.**

Councilor Robert Rice wanted to know if the Fire Dept. participates in the smoke alarm program and if they do blood pressure checks. Manager Leonard informed them that they are already offering both programs. The Council would like these mentioned in the next newsletter.

**ITEM 8A: Appointment of Registrar of Voters**

Councilor Robert Rice made a motion, seconded by Councilor Karen Walker to reappoint Julie Strout as Registrar of Voters for 2 years. Voted 4-0-0. Motion carried.

**ITEM 8B: Arbor Day/ Flag Day Celebrations**

Councilor Karen Walker wanted to make sure the town was going to celebrate Arbor Day and Flag Day. The Council wanted Manager Leonard to contact the Conservation Commission Committee and the Veazie School to see if they could plan an event for Arbor Day which is the 3rd full week in May and to contact Orono, Bangor, Joe King and the Community Redevelopment Committee to see if they had any ideas for a Flag Day event.

**ITEM 9A: Regional Animal Control Contract**

Councilor Karen Walker made a motion, seconded by Councilor Robert Rice to accept the 2015 Animal Control Contract with the Penobscot County Unorganized Territory Administration for the amount of $881.08. Voted 4-0-0. Motion carried.

**ITEM 9B: Executive Session 1 MRSA 405 (6)(A) –Personnel Matter**

Councilor Chris Bagley made a motion, seconded by Councilor Robert Rice to enter into Executive Session 1 MRSA 405 (6) (A) at 7:06pm. Voted 4-0-0. Motion carried.

Councilor Robert Rice made a motion, seconded by Councilor Chris Bagley to exit Executive Session 1 MRSA 405 (6) (A) at 7:19pm. Voted 4-0-0. Motion carried.

**Old Business:**

**ITEM 10A: Updated Managers Job Description**

Councilor Robert Rice made a motion, seconded by Councilor Chris Bagley to approve the Town Manager Job Description as amended. Voted 4-0-0. Motion carried.

**ITEM 10B: Annual Review Discussion**

The Council discussed what they wanted to do for the Town Manager’s annual review. Manager Leonard will find the evaluation form that was previously used. The Council meeting on March 9th will be a special meeting starting at 6:00pm so they can review their information on the Town Manager’s evaluation and on March 23rd the Council will give Manager Leonard his evaluation.

**ITEM 11: Manager’s Report**

Manager Leonard reviewed his report with the Councilor’s.

**ITEM 12: Comments from the Public**

None

**ITEM 13: Requests for information and Town Council Comments**

There were a few comments made by Councilors.

**ITEM 14: Review & sign of AP Town Warrant #12 & #13 and Town Payroll #13 & #14 School Payroll Warrant #13 and AP School Warrant #13 & #14.**

The warrants were circulated and signed.

**ITEM 15: Adjournment**

Councilor Robert Rice motioned to adjourn

Councilor Chris Bagley seconded. No discussion. Voted 4-0-0

Motion carried.

Adjourned at 7:45pm

A True Copy Attest:

Julie Strout

Deputy Clerk